

Full job description

PURPOSE: The Camp Housekeeping staff is responsible for the sanitation and preparation of Camp facilities and buildings between occupancy. They are responsible for designated cleaning between Summer Camp sessions (during the Summer Camp season) and rental groups (during the off season).

APPOINTED BY: The Camp Hope Conference and Renewal Center Board of Management

ACCOUNTABLE TO: The Camp Director, and the Board of Management in absence of the Camp Director

PERSONAL AND PROFESSIONAL QUALIFICATIONS: Knowledge, skills, and experience should be appropriate for safe practices in a commercial cleaning capacity. Handling of commercial cleaning supplies in a manner that is in accordance to label directions and correct use is required. A well-qualified candidate will possess qualities which exhibit a personal commitment to Christian faith and life and a general acquaintance with and appreciation for the Moravian Church. Applicants need not be a member of a Moravian congregation, but Moravians are especially encouraged to apply.

At least one year of commercial cleaning experience is preferred. Strong consideration will be given to candidates with experience cleaning camp properties or similar.

COMPENSATION: This is a part time position and is paid hourly. Hourly rate is \$15.50-\$17.50 based on experience. Hours are 18-24 hours per week.

TIME OFF: This position is part time and does not have Paid Time Off. Unpaid time off is available with advance notice.

RESPONSIBILITIES: The Camp Housekeeping staff is responsible for sanitation and deep cleaning of designated buildings between occupancy. This is facilitated between rental and camp groups. During the 7 week Summer Camp season, cleaning is required Saturday or Sunday, between camp cohorts. During the off season, cleaning can be done on a more flexible schedule afforded between rental groups. Cleaning routines week to week may vary slightly based on building occupancy or other need, but generally fall within standard weekly parameters.

RESPONSIBILITIES: Specific tasks include but are not limited to:

- Cleaning and sanitizing camper cabins
- Cleaning and sanitizing multi-purpose buildings on the campus.

- Reports to the Camp Director

- Tracks and coordinates schedule and time on the Camp Grounds proactively with other camp staff.

Hope Board of Management

Attn: Personnel Chair Tom Michaels

personnel@camphope.org

Job Type: Part Time

Ability to Commute:

- Blairstown, NJ 07825 (Required)

Ability to Relocate:

- Blairstown, NJ 07825: Relocate before starting work (Required)

Work Location: In person